

Road Closure Application for Private Affairs

Date of Application _____ Application No. _____

Contact Information (Designee responsible for the road closure application and controlling of such)

Name of Applicant _____
Street Address _____
City, State, Zip _____
Home Phone () Unlisted _____ Work Phone () Unlisted _____
Cell Phone () Unlisted _____ Email Address _____

Event Information

Name of Street(s) involved _____
Description of Road Closure _____
Date of Road Closure _____
Time of Road Closure From _____ AM / PM To _____ AM / PM

Applicant's Signature _____ **Date** _____

POLICE DEPARTMENT USE ONLY

Special Conditions _____
Detour Required _____
Reviewed by _____
() Approved () Not Approved Reason: _____

OFFICE USE ONLY

Date sent to Police Dept. _____
() Approved () Not Approved Reason: _____
Janice F. Hughes, RMC, Deputy Township Clerk _____

Guidelines

- 1 In order to properly close the street, submit a Traffic Control Plan indicating the area of the closure, placement of **TYPE III** barricades and advance warning signs indicating "Road Closed/Special Event." **It is the responsibility of the Applicant to secure and place the barricades and advance warning signs.**
- 2 If permission is being sought to close a county road in Egg Harbor Township, an approval by the Atlantic County Board of Chosen Freeholders is required in addition to municipal approval. You must file your application with Atlantic County at least thirty (30) days prior to your schedule event. Contact the Freeholder's Office by telephone at 609-645-5928. The approved must be submitted with this application.
- 3 Organization/individual must provide indemnification and save harmless agreement-private affair. (form provided by Egg Harbor Township Clerk's Office)
- 4 Organization/individual must provide proof of liability insurance coverage (\$1 million combined single limit) naming the Township of Egg Harbor as an additional insured for the purposes of the private affair.

INDEMNIFICATION AND SAVE HARMLESS AGREEMENT - PRIVATE AFFAIR

THIS AGREEMENT made this _____ day of _____, 20____, by

Name of Person or Organization (Hereinafter "Organization/Individual")

Business Address (City / State / Zip)

WHEREAS Organization/Individual has applied for a Private Affair permit as follows:

Date and Time of Event _____
Location of Event _____
Purpose of Event _____

WHEREAS a condition of said Private Affair permit requires that Organization/Individual provide the Township of Egg Harbor with an Indemnification Agreement by which Organization/Individual is to defend, indemnify, and save harmless the Township of Egg Harbor for any claims, costs or liability which may arise as a result of the scheduled event or to be made by the Organization/Individual as well as operation of any Township vehicle, or whatever purpose, including, but not limited to motor vehicle code enforcement by the Police Department, plus other such necessary services including employees, officers or agents during said event;

NOW, THEREFORE, in consideration of the covenants of the terms contained herein, Organization/Individual does hereby agree as follows:

- 1 The Organization/Individual contemplates the above-referenced event;
- 2 The Organization/Individual as pertaining to Township use and operations during the event herein set forth expressly agrees to defend, indemnify and save harmless the Township of Egg Harbor from and against any and all claims, losses, damage, injury, demands, causes of action and/or lawsuits and liability however caused, resulting and arising out of or in any way connected or related to scheduled event.
- 3 The Organization/Individual further agrees to include the Township as a named insured on the Organization/Individual's liability insurance coverage (\$1 million combined single limit) for the purpose set forth herein, and to provide a certificate of insurance or certified copy of the insurance declaration sheet prior to the scheduled event.
- 4 In the event of ensuing litigation wherein the Township of Egg Harbor is a named party, including any of the Township's agencies, board, agents, servants, professionals and employees, or otherwise, Organization/Individual shall further cause to defend, indemnify and save harmless the Township including any of the Township's agencies, boards, agents servants, professionals and employees, or otherwise, from any and all costs of litigation, including attorney's fees or other related costs incident to such litigation.
- 5 This Agreement shall insure to and be binding upon the heirs, the devisees, legatees, executors, administrators, successors and assigns of the parties hereto.
- 6 The preambles of this Agreement are incorporated herein as though set forth herein at length.

Organization/Individual (Print)

Organization/Individual (Signature)

Subscribe and sworn to before me on _____, 20 ____.

(Notary Public)