

Regular Meeting - Agenda

Wednesday, December 18, 2013

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671



1. **Call the meeting to order**
2. **Opening Statement Pursuant to the Open Public Meetings Act**
3. **Roll Call:**
 - Nathan Davis, Chairman
 - Michael Duffy, Vice Chairman
 - H. Chris Schwemm, Treasurer
 - Theresa Prendergast, Secretary
 - Charles Pfrommer, Commissioner
 - Theresa Moschetto, Alternate Commissioner
4. **General Public Discussion**
5. **Connection Fee Rate Hearing (5:45 PM)**
 - ~ Resolution #96-2013
6. **Applications / Project Status**
7. **Ratification of Administrative Action**
8. **Resolution Memorialization**
9. **Engineer Report**
 - ~ Resolution #97-2013
 - Change Order – Delilah Oaks Video
10. **Old Business**
11. **New Business**
12. **Treasurer's Report**
 - ~Resolution # 98 - 2013
 - Approve Bill List for Operating Account
 - ~ Resolution #99 - 2013
 - Approve Bill List for Developer Account
 - ~ Resolution # 100 - 2013
 - Approve transfer from Construction Fund to Operating Account

13. Authority Clerk

~ Resolution #101 – 2013

November 2013 Adjustments

~ Resolution #102 – 2013

Appoint Public Agency Compliance Officer

~ Resolution #103 – 2013

Accept Audit (2012-2013 Fiscal Year)

14. Other Business (not listed on the Agenda)

15. Subcommittee Reports

16. Closed Session (If Necessary)

~ Resolution #104 - 2013

17. Adjournment



**Egg Harbor Township Municipal Utilities Authority
3515 Bargaintown Road
Egg Harbor Township, NJ 08234**

**Wednesday, December 18, 2013
5:30 PM – Mayor’s Conference Room**

Minutes

Vice-Chairman Duffy called the meeting to order at 5:30 PM and read the Opening Statement pursuant to the Open Public Meetings Act.

Roll Call: Nathan Davis, Chairman – Absent
Michael Duffy, Vice-Chairman – Present
H. Chris Schwemm, Treasurer – Present
Theresa Prendergast, Secretary – Absent
Charles Pfrommer, Commissioner – Present
Theresa Moschetto, Alternate Commissioner - Present

Also in attendance: Engineer Vince Polistina, Attorney John Ridgway, Authority Clerk Elaine Super. Chairman Davis and Mrs. Prendergast were excused from this meeting.

Open Meeting to the Public

There was no public in attendance. Motion Mr. Schwemm second Mr. Pfrommer to close the public portion of the meeting. All voted yes.

Applications/Project Status/Updates/Discussion

None

Ratification of Administrative Action

None

Resolution Memorialization

None

Connection Fee Rate Hearing (5:45 PM)

~Resolution #96 – 2013

Mr. Polistina presented the annual Connection Fee calculations. Based on the decreased number of units and the increased debt service, the Connection Fee for 2014 shall be \$1,726.00. Motion Mr. Schwemm second Mr. Pfrommer to adopt this fee for 2014. All voted yes.

Engineer Report – The Engineer’s Report is attached and made a part of these minutes.

~Resolution #97 – 2013 [Change Order – Delilah Oaks]

Two change orders resulted in a net increase of \$1,343.51. Motion Mr. Schwemm second Mr. Pfrommer to approve the change order. All voted yes.

~Resolution #97A – 2013 [Certification of Funds]

As KRS was the only contractor to submit a quote, a motion was made by Mr. Schwemm, seconded by Mr. Pfrommer to authorize the repair work to the Storybook Pump Station in the amount of \$5,346.00. All voted yes.

Due to the increase in treatment charges and the increase in the flow percentage, the Authority will pay approximately \$92,000 additional fees to the Atlantic County Utilities Authority in the next billing.

Old Business

None

Treasurer's Report

~ Resolution #98-2013 – Motion Mr. Schwemm second Mr. Pfrommer to approve all vouchers presented for payment out of the Operating Account (\$286,962.93). All voted yes.

~ Resolution #99-2013 – Motion Mr. Schwemm second Mr. Pfrommer to approve all vouchers presented for payment out of the Developer Account (\$4,167.96). All voted yes.

~ Resolution #100-2013 – Motion Mr. Schwemm second Mr. Pfrommer to approve the Construction Fund voucher (\$21,354.98). All voted yes. This is the final payment out of the Construction Fund. Motion Mr. Pfrommer second Mrs. Moschetto to authorize the vice-chairman to sign a final certification document to the Trustees. All voted yes.

The Treasurer's report, provided by Mr. Schwemm, was accepted by the Authority.

Clerk's Report

The tax sale was held December 18, 2013. 750 sewer accounts were included in the tax sale. All but five were picked up by outside lienholders.

~ Resolution #101-2013 – Motion Mr. Schwemm second Mrs. Moschetto to approve the November 2013 adjustments. All voted yes.

Block 6605, Lot 31 [205 Steelmanville Road]

A water leak was discovered by the property owner and repairs were made immediately. Motion Mr. Duffy second Mr. Pfrommer to authorize a reduction of excess usage and render a sewer bill based on an estimate of previous usage. All voted yes.

Commercial accounts without an appropriate water meter have been receiving estimated sewer bills. Requests to those property owners to have meters installed have been made, however there has been little or no response. Mr. Ridgway will work with Mrs. Super to better determine how to proceed with the enforcing MUA requirements and future billings.

Motion Mr. Duffy second Mr. Schwemm to approve the November 2013 open session minutes. All voted yes.

~ **Resolution #102-2013** [Public Agency Compliance Officer]

Motion Mr. Schwemm second Mr. Pfrommer to appoint Mrs. Super as the Public Agency Compliance Officer for the year 2014. All voted yes.

~ **Resolution #103-2013** [2012-2013 Audit Acceptance]

The audit has been reviewed by all members present and each have signed the Group Affidavit. There were no recommendations made by the Auditor. Motion Mr. Pfrommer second Mrs. Moschetto to accept the audit. A roll call vote resulted in all present members voting yes.

Every two years, the JIF has required the Authority to update the Personnel Manual. The review and updates must be completed by April 2014. Minimal recommendations have been suggested by the JIF. Those recommendations will be reviewed by Mr. Ridgway and Mrs. Super. Once those changes have been reviewed and recommendations approved, the current manual will be amended, if applicable.

After review of several closed session minutes, Mr. Schwemm made a motion, seconded by Mrs. Moschetto, to release the following closed session minutes: July 21, 2010, April 20, 2011, August 17, 2011, September 21, 2011, October 19, 2011, November 16, 2011, December 14, 2011, January 18, 2012, September 19, 2012, October 17, 2012, November 14, 2012, December 19, 2012. All voted yes.

Motion Mr. Schwemm second Mrs. Moschetto to adjourn the meeting at 6:25 PM. All voted yes.

Charles Pfrommer, Second Asst. Secretary

Prepared by Elaine Super, Authority Clerk

December 18, 2013 Minutes
Approved January 15, 2014

Engineer's Report
Egg Harbor Township MUA
December 18, 2013

Engineering Projects

1. **Emergency Maintenance Contract**

There was no work completed by Kline Construction within the last month. All billing is up to date.

2. **ACUA Contract Administration**

The maintenance logs from the ACUA have been normal the past month. There are currently five stations down to a single pump due to either repair or replacement. One of the pumps at the Searstown station is being repaired by the ACUA and is expected to be back in service within the week.

As noted last month, the cost to repair the pump from the Dogwood station was approximately \$6,000, so we authorized the purchase of a replacement pump for \$7,965.00. Delivery is expected within the next week.

We approved the repair of the pump from the Joanne station at a cost of \$5,798.00. A replacement pump would have cost in excess of \$16,000.00.

The older pump at the Ocean Heights station was sent for repair last week, and we approved the purchase of a replacement pump for \$1,375.00. The repair cost was approximately \$1,600.00.

One of the Yeoman pumps from the Beaver Lakes station failed within the last month. Due to the hydraulic design of the station we determined it was more efficient to move the Yeomans pump from the Bevis Mill station and put it into operation at the Beaver Lakes station. The remaining pump at the Bevis Mill station is a Flygt purchased 6 years ago. We approved the purchase of a matching pump at the cost of \$17,027.00.

The ACUA still needs to schedule the replacement of the seals for the pump at the Trailer Park station.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed numerous items within the last month along with the normal monthly basket and wet well cleaning. They replaced the basket winch cable at the Harley station and adjusted the hatches at the Old Zion and Joanne stations. Caprioni also completed preventative maintenance jetting at several areas identified by the Authority Operator.

We have recommended a payment in the amount of \$10,768.96 from the Operating Account for the work completed in November.

4. Spills

The Authority did not experience any spills over the course of the last month.

5. West Atlantic City - Phase III

All of the concrete repairs and replacement was completed last month. We are hopeful the final paving can be completed before the end of the month, but will be dependent on the weather. It is possible it may have to wait till the spring for completion if it stays extremely cold.

We have recommended a payment in the amount of \$34,760.70 for the work completed to date.

6. Miami Pump Station Elimination - Gravity Main Extension

Our office has received the Treatment Works Approval from the DEP and received correspondence from CAFRA stating that a CAFRA permit would not be required for the proposed gravity extension. FEMA is still processing the Authority's request for funding.

Our office is currently working on the bid plans and specifications and hope to the have the project out to bid within the next few months.

7. FAA Pump Station Upgrades

Our office met with the FAA environmental staff last month and it appears we were able to address the majority of their issues regarding the dewatering and possible mercury containments. We will be providing a narrative describing the proposed work and procedures for the station construction for their review.

8. Searstown Pump Station

We were recently informed that due to comments put forth by the Atlantic County Office of Planning and Engineering the realignment of Tilton Road will not be necessary as part of the bridge widening and thus not impact the location of the Searstown pump station.

9. West Avenue Sewer Rehabilitation

The contractor is scheduled to complete the final roadway restoration within the month.

10. Storybook Pump Station Repair

We solicited informal quotes for the repair of the base elbows at the Storybook station earlier this month from three contractors. KRS was the only contractor to provide a quote, in the amount of \$5,346.00.

11. 2013 Video Inspection

The contractor began work on the project earlier this week. We expect it to take approximately 3 weeks to complete.

Developer Projects

Extension Applications

There are no developer funded sanitary system expansion projects currently underway.

Connection Applications

None

Change of Use Applications

None

Vince Polistina
Authority Engineer

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 96 – 2013

Purpose: Connection Fee Review

WHEREAS, the Egg Harbor Township Municipal Utilities Authority is a corporate body duly created and existing under the County and Municipal Utilities Authority Law, Chapter 183 of the Laws of New Jersey of 1957 as amended for purposes of providing and developing sewerage facilities as more particularly set forth in the Act; and

WHEREAS, pursuant to NJSA 40:14B-22 and the statutory formula set forth therein the Authority has reviewed its Connection Fee for 2014.

NOW THEREFORE be it resolved by the Egg Harbor Township Municipal Utilities Authority has determined as follows:

1. The recitals set forth above are incorporated herein as though set forth full in this Resolution
2. The Authority has determined the Connection Fee shall be set at \$1,726.00 per Equivalent Dwelling Unit (EDU) and shall be effective as of January 1, 2014.

I, Charles Pfrommer, 2nd Assistant Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held on December 18, 2013 at the Municipal Building, 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 P.M.

Charles Pfrommer, 2nd Assistant Secretary

**Egg Harbor Township
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY
OF FUNDS
FOR
CHANGE ORDER**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

Date	December 18, 2013
Resolution #	97 – 2013
Vendor	Video Pipe Services
Amount	\$ 1,343.51 Two (2) change orders (\$2,280.00 – \$936.49 = \$1,343.51)
Reason	Delilah Oaks Video Inspection
Time Period	2013
Budget Line Item	Repair & Maintenance

Henry C. Schwemm, Treasurer

Charles Pfrommer, 2nd Assistant Secretary

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 98 – 2013

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: December 18, 2013

Charles Pfrommer
2nd Assistant Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
 As of December 18, 2013

Num	Name	Memo	Amount
Operating Account			
		January Payroll	-30,542.50
TEPS	State of NJ Health Benefits	December 2013	-11,075.38
8683	Egg Harbor Township - Dental	Dental Benefits - December 2013	-494.46
8684	Crystal Springs	Invoice #3228663 120113	-30.14
8685	Edmunds & Associates, Inc.	Acct. # EHTMUA - Invoice #14-00151 & 00701	-2,740.00
8686	Ford, Scott & Associates, LLC	Invoice # 14318	-18,500.00
8687	Mainland Journal	Acct. # 108712DJ	-9.88
8688	Mossman's Business Machine	Invoice #132572	-17.15
8689	New Jersey Utility Authorities JIF	Invoice # NJUA230-2014	-10,596.56
8690	Office Basics, Inc.	Acct. # 09272303	-69.02
8691	Press of Atlantic City, The	Acct. # 103389	-108.12
8692	Schwaab, Inc.	Acct. # 43019D; Invoice #D38973	-172.97
8693	Staples Advantage	Customer: PHL 1057418	-113.65
8694	Chapman Ford Sales, Inc.	Invoice #FOCS413627	-979.05
8695	GPS North America	Invoice #30793 & 30912	-2,676.80
8696	Grainger	Invoice # 9300498384	-284.96
8697	Johnson & Towers, Inc.	Invoice #0715063	-698.49
8698	KRS Services Inc.	Invoice #3879	-740.00
8699	One Call Concepts, Inc.	Invoice #3115260	-249.62
8700	USABlueBook	Invoice #136681	-49.95
8701	Xylem Dewatering Solutions, Inc.	Invoice # 400342754	-865.00
8702	AT & T	Acct. # 020 595 7994/5499	-128.28
8703	Atlantic City Electric	multiple accounts	-12,563.27
8704	New Jersey American Water Co.	multiple accounts	-387.98
8705	South Jersey Gas	Acct: 11341704119 & 11338452912	-50.76
8706	Verizon	Acct. #201 Z42 0142 999 78 Y	-489.18
8707	Verizon Wireless	Acct. # 200702280-00001	-129.21
8708	Atlantic County Utilities Authority	4th Qtr Maintenance Contract	-94,504.68
8709	Caproni Family Septic	Account # 1448	-10,768.96
8710	Perna Finnigan, Inc.	WAC Phase III - Pay Estimate No. 4	-34,760.70
8711	Video Pipe Services, Inc.	Delilah Oaks Video - Pay Estimate No. 3 - Final	-2,773.71
8712	Polistina & Associates, LLC	November 2013	-35,727.00
8713	Polistina & Associates, LLC	November 2013	-1,924.00
8714	Ridgway & Ridgway	November 2013	-11,741.50
Total Operating Account			-286,962.93
TOTAL			-286,962.93

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 99 – 2013

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: December 18, 2013

Charles Pfrommer
2nd Assistant Secretary

1:42 PM
12/18/13
Accrual Basis

EHTMUA
Checks Written - Developer Account
As of December 18, 2013

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
CB Developer Account			
3126	Frank Grossi	Refund # 05-40 Escrow Balance - Application Withdrawn	-647.19
3127	BrySCO Enterprises, LLC	Refund # 05-75 Escrow Balance - Project Complete	-566.11
3128	Gladstone Commercial Corporation	Refund # 13-06 Escrow Balance - Project Complete	-787.66
3129	New Life Assembly of Egg Harbor...	Refund Escrow Overpayment	-250.00
3130	Polistina and Associates	November 2013	-1,917.00
	Total CB Developer Account		<u>-4,167.96</u>
TOTAL			<u>-4,167.96</u>

Construction Fund Requisition

Resolution # 100-2013

Egg Harbor Township Municipal Utilities Authority
 3515 Bargaintown Road
 Egg Harbor Township, NJ 08234-8321

Vendor	Description/ Project	Amount
Polistina & Associates, LLC	West Atlantic City Phase III	\$ 1,924.00
Perna Finnigan, Inc.	West Atlantic City Rehab Phase II	19,430.98
	Requisition Total	\$ 21,354.98

Authority Certification	Consulting Engineer's Certification
<p>We certify that the cost(s) listed above have been incurred by the Authority and are proper charges against the Construction Fund. In addition, each cost requisitioned is unpaid and has not been the basis of any previous withdrawal.</p> <hr/> <p>Chairman/ Vice-Chairman</p> <hr/> <p>Treasurer/Secretary</p> <p>Date 12/18/13</p>	<p>I approve the requisition of funds and certify that the cost(s) listed above are for work performed or materials installed in or about the construction of the Project and were incurred in accordance with the plans and specifications for the Project, or duly approved change orders.</p> <hr/> <p>Engineer</p> <hr/> <p>Date 12/18/13</p>

Order Information	Transfer Record (EHTMUA Use Only)
<p>Requisition Number 13-012</p> <p>Date Requested 12/20/13</p> <p>Construction Fund Account 81-1778-50-5</p>	<p>Date Received _____</p> <p>Posted by _____</p> <p>To Operating Account Cape Bank 571 000 579</p>

Egg Harbor Township Municipal Utilities Authority

Resolution #101 - 2013

November Adjustments

WHEREAS, there are certain accounts requiring adjustments for sewer service charges and/or interest charges.

Acct #	Property Location	Amount	P or I	Explanation
895-0	4 Queens Street	\$ 10.65	I	Posting error
2496-0	129 London Court	\$ 1.00	I	Paid prior to penalty
1402-0	7 Knight Court	\$ 2.12	I	Paid prior to penalty
8950-0	24 Eagle Drive	\$ 1.13	I	Posting error
8278-0	9 Emerald Drive	\$ 3.54	I	Good History
12100-0	17 Balsam Lane	\$ 9.45	I	Military

NOW THEREFORE, be it resolved by the Egg Harbor Township Municipal Utilities Authority that said accounts are hereby adjusted and/or refunded in the specified amounts.

I, Charles Pfromer, 2nd Assistant Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township MUA held on December 18, 2013 at the Municipal Building, 3515 Bargaintown Road, Egg Harbor Township, NJ at 5:30 PM.

Charles Pfrommer, 2nd Assistant Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 102 - 2013

***Reason:** Designate Public Agency Compliance Officer*

WHEREAS, the New Jersey Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (formerly known as the Office of Affirmative Action) is charged with enforcing NJSA 10:5-31 et seq which provides that no public contract can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

WHEREAS, NJAC 17:27-3.5, requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer;

NOW THEREFORE be it resolved the Egg Harbor Township Municipal Utilities Authority, County of Atlantic, State of New Jersey that Elaine Super, Authority Clerk, is hereby designated as its Public Agency Compliance Officer for the Calendar Year 2010.

I, Charles Pfrommer, 2nd Assistant Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held on December 19, 2013 at the Municipal Building, 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 P.M.

Charles Pfrommer, 2nd Assistant Secretary

**NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF CONTRACT COMPLIANCE &
EQUAL EMPLOYMENT OPPORTUNITY IN
PUBLIC CONTRACTS**



DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O)

The designated Public Agency Compliance Officer (P.A.C.O) is:

Public Agency:	Egg Harbor Township Municipal Utilities Authority
Name of P.A.C.O.:	Elaine Super
Title:	Authority Clerk
Business Address:	3515 Bargaintown Road Egg Harbor Township, NJ 08234
Telephone:	(609) 926-2671
Fax:	(609) 653-8882
E-mail:	ESuper@ehtgov.org
Current Highest Elected or Appointed Official:	Nathan Davis, Chairman

- No person currently serving as the P.A.C.O
- The P.A.C.O. will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Contract Compliance & Equal Opportunity Office.
- Additional technical assistance is requested


PUBLIC AGENCY OFFICIAL'S SIGNATURE
 Michael Duffy ~ Vice-Chairman

Approved: December 18, 2013

Faxed to: 609-292-1102

EHTMUA Resolution # 102 – 2013

**Egg Harbor Township Municipal Utilities Authority
Atlantic County, New Jersey**

RESOLUTION # 103 – 2013

Reason: Acceptance of Audit – Fiscal Year 2012 - 2013

WHEREAS, NJSA 40A:5A-15 required the governing body of every authority to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2012-2013 has been filed by a Registered Municipal Accountant with the Authority Clerk as per the requirements of NJSA 40A:5A-15, and a copy has been received by each member of the Authority's Board of Commissioners, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per RS 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Authority's Board of Commissioners have reviewed, as a minimum, the sections of the Annual Report of Audit entitled "General Comments and Recommendations"; and

WHEREAS, the members of the Authority's Board of Commissioners have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "General Comments and Recommendations", as evidenced by the group affidavit form of the Authority's Board of Commissioners, and,

WHEREAS, such resolution of certification shall be adopted by the Authority's Board of Commissioners no later than forty-five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the Authority's Board of Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as state aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of RS 52:27BB-52 to wit:

RS 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey and order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon convictions, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Egg Harbor Township Municipal Utilities Authority, hereby states that it has complied with the regulations of the Local Finance Board of the State of New Jersey and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution # 103 – 2013

Adopted: December 18, 2013

Motion made by Mr. Schwemm seconded by Mr. Pfrommer

Roll Call Vote:

Nathan Davis - absent

Michael Duffy - yes

Henry Schwemm - yes

Theresa Prendergast - absent

Charles Pfrommer - yes

Theresa Moschetto - yes

I hereby certify that this is a true copy of the Resolution passed by the Authority's Board of Commissioners at a meeting held on December 18, 2013.

Michael Duffy, Vice-Chairman

Charles Pfrommer, 2nd Assistant Secretary

Elaine Super, Authority Clerk