

Regular Meeting - Agenda

Wednesday, September 16, 2015

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call

General Public Discussion

Applications / Project Status

Ratification of Administrative Action

Resolution Memorialization

Engineer Report

Treasurer's Report

~ Resolution #65 – 2015

Operating Account Bill List

~ Resolution #66 – 2015

Developer Account Bill List

Authority Clerk Report

~ Resolution #67 – 2015

August 2015 Adjustments

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

Adjournment

Formal action may or may not be taken.

**Engineer's Report
Egg Harbor Township MUA
September 16, 2015**

Engineering Projects

1. Emergency Maintenance Contract

There was no work completed by Kline Construction within the last month. No billing is due at this time.

2. ACUA Contract Administration

The maintenance logs from the ACUA during the past month have been normal. The Ocean Heights is the only station currently operating with a single pump. The bid specifications for the purchase of replacement pumps and a new control panel will be put out for public bid this month.

One of the pumps from the Joanne station was found to have a worn impeller with a large hole. We have ordered a replacement impeller at a cost of \$2,702.04. The ACUA completed the replacement of the seal and gland gasket on pump # 2 at the Searstown station. The cost of the work was \$1,135.35.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normal monthly basket and wet well cleaning over the past month. They also assisted with the overflow associated with the blockage at the Storybook station from August.

Caprioni helped to bypass the flow during a recent repair of the force main located in Fire Road.

We have recommended a payment in the amount of \$11,311.50 from the Operating Account for the work completed in August.

The current contract expires as of October 31st so the Authority should discuss whether to extend the contract for the one-year extension period.

4. Spills

There were no spill incidents within the last month.

5. FAA Pump Station Upgrades

The design plans and bid documents have been completed and forwarded to the NJDEP to address the remaining requirements. Once they have completed their review the NJDEP Environmental Infrastructure Trust will provide the Authority with the Authorization to Advertise.

A set of bid documents were also sent to the staff at the FAA for their final review to ensure compliance with their environmental requirements.

We anticipate having approval to proceed with the bid process and award at the November meeting.

6. Washington Avenue Interceptor Rehabilitation

Allstate Power Vac has completed the installation of the new lining for the project. The replacement manhole was installed at the head of the line near Ingham Avenue. The Contractor is scheduling the remaining manhole rehabilitation which will be completed by the end of the month.

There is no payment due at this time.

7. Manhole Rehabilitation

The Contractor has completed the structural repairs and the majority of the epoxy coating to the manhole structures within the project scope. The remaining work is expected to be completed by the end of the month.

The contractor has not submitted a payment request at this time.

8. Fire & Mill Road Construction

During the installation of the new gabions along the eastern side of Fire Road, one of the subcontractors for the County project inadvertently damaged the new force main installed by Kline over the summer. The force main was marked-out but the marks were obscured by dirt and debris scattered within the work area. The subcontractor, Arthur Henry Construction, repaired the damaged section of force main at their expense.

9. Brookside Odor Control

The ozone odor control unit installed at the end of July has been operating for approximately forty-five days and has improved the odor issue around the station. The Authority Licensed Operator has been doing routine checks at the station and meet with Commissioner Schwemm at the station to review performance. Since we still receive infrequent complaints, our office has been in contact with the vendor on the possibility of increasing the suction line from a 4-inch to a 6-inch line. The larger suction line

would help increase the efficiency of the unit but would only be utilized on a permanent installation due to difficulty in removing the existing vent post. The Authority Operator is also attempting to contact other municipalities that use ozone odor control to gather information on operational costs and maintenance requirements.

The cost for the permanent installation and upsizing of the suction line would be approximately \$35,000 to \$40,000 and would need to be completed by public bid.

10. **Reega / Reserves Lateral Repairs**

Over 95% of the cleanouts within the project area have been found and addressed by the contractor. The few remaining cleanouts have been difficult to locate, with several that appear to be located under asphalt / concrete driveway aprons. Once we have verified their location we will have Kline complete the remaining items.

There is no payment due at this time.

11. **Ocean Heights Pump Station Upgrades**

Our office has completed the preparation of the bid documents to upgrade the existing control panel and replace the pumps with 3-phase equipment. We anticipate having the project available for public bid within the next two weeks.

12. **Miami Pump Station Elimination**

We have been working with the properties located in Atlantic City that convey their flow back towards West Atlantic City via force main to determine the pumping capacity at each location. From this information we will be able to provide an alternative conveyance method to the existing gravity main located along Milan Avenue. We anticipate having the project ready for bid within the next few months.

Developer Projects

1. **Primax Properties**

We have received and approved the as-builts for the new force main. They were incorporated into the Authority GIS system.

Extension Applications

There are no developer funded sanitary system expansion projects currently underway.

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 65 – 2015

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: September 16, 2015

Theresa Prendergast, Secretary

3:48 PM

09/16/15

Accrual Basis

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of September 16, 2015

| Num | Name | Memo | Amount |
|--------------------------|-------------------------------------|-------------------------------|--------------------|
| Operating Account | | | |
| | | October Payroll | -32,563.50 |
| TEPS | State of NJ Health Benefits | Health & Rx | -12,270.66 |
| 9290 | Egg Harbor Township - Dental | Dental - September 2015 | -509.55 |
| 9291 | Calico Enterprises | Invoice # i15481 | -104.00 |
| 9292 | Crystal Springs | Invoice # 3228663 090115 | -35.91 |
| 9293 | Fleishman * Daniels Law Offices | Invoice # 41944 | -2,730.00 |
| 9294 | Maple Direct Inc. | Invoice # 0053084-IN | -460.04 |
| 9295 | MGL Printing Solutions | Acct. # E069 | -1,583.00 |
| 9296 | Mossman's Business Machines | Invoice # 138159 | -28.58 |
| 9297 | Office Basics, Inc. | Acct. # 09272303 | -59.46 |
| 9298 | Press of Atlantic City, The | Acct. # 103389 | -15.81 |
| 9299 | State of New Jersey - Dept of Labor | 0-221-864-631/000-00 | -81.04 |
| 9300 | ACE Hardware | Customer #552303 | -107.66 |
| 9301 | CARQUEST of Egg Harbor Towns... | Customer No. 0210381 | -158.59 |
| 9302 | Chapman Ford Sales, Inc. | Invoice # 402091 & FOCS451781 | -1,324.45 |
| 9303 | Egg Harbor Township Police Depar... | Invoice # 596 | -18,975.00 |
| 9304 | Grainger | Invoice # 877163162 | -415.12 |
| 9305 | Mission Communications, LLC | Invoice # 40031189 | -260.00 |
| 9306 | One Call Concepts, Inc. | Account # 12-EGC | -475.08 |
| 9307 | Reiner Pump Systems, Inc. | Invoice # CC276-T90 | -11,820.00 |
| 9308 | AT & T | Acct. # 020 595 7994/5499 | -110.90 |
| 9309 | Atlantic City Electric | multiple accounts | -16,617.20 |
| 9310 | New Jersey American Water Co. | multiple accounts | -318.27 |
| 9311 | Verizon | Acct. #201 Z42 0142 999 78 Y | -383.79 |
| 9312 | Verizon Wireless | Acct. # 200702280-00001 | -132.03 |
| 9313 | All-Green Turf Management, Corp. | Account No. 3341 | -2,736.56 |
| 9314 | Atlantic County Utilities Authority | Account No. 143/144 | -114,223.75 |
| 9315 | Caproni Family Septic | Account # 1448 | -11,311.50 |
| 9316 | Polistina & Associates, LLC | August 2015 | -55,322.00 |
| 9317 | Ridgway & Ridgway | August 2015 | -15,916.00 |
| | Total Operating Account | | -301,049.45 |
| TOTAL | | | -301,049.45 |

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 66 – 2015

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: September 16, 2015

Theresa Prendergast, Secretary

11:23 AM

09/16/15

Accrual Basis

Egg Harbor Township Municipal Utilities Authority
Checks Written - Developer Account
As of September 16, 2015

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|-----------------------------|----------------------------|--|------------------|
| CB Developer Account | | | |
| 3189 | 6041 Black Horse Pike, LLC | Refund Escrow Balance - Project # 05-97 Complete | -1,108.50 |
| 3190 | 101 Orchard, LLC | Refund Escrow Balance - Project # 06-13 | -4,042.06 |
| 3191 | Randy Portnoy | Refund Escrow Balance - Project # 11-15 Complete | -308.25 |
| 3192 | Shore Mall Associates LP | Refund Escrow Balance - Project # 11-20 Complete | -137.50 |
| 3193 | JESC Holding, LLC | Refund Escrow Balance - Project # 12-18 Complete | -317.25 |
| 3194 | Randy Portnoy | Refund Escrow Balance - Project # 13-12 Complete | -45.00 |
| 3195 | Polistina and Associates | August 2015 | -2,823.25 |
| Total CB Developer Account | | | -8,781.81 |
| TOTAL | | | -8,781.81 |

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 67 – 2015

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

Dated: September 16, 2015

Theresa Prendergast
Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

August 2015

| | <u>Date</u> | <u>Num</u> | <u>Account</u> | <u>Reason</u> | <u>Amount</u> |
|---------------------------|-------------|------------|----------------|---------------------------------|---------------|
| Delinquent Charges | | | | | |
| | 08/04/2015 | 23596 | 2-0 | Post Office Error/ Lost in Mail | -0.02 |
| | 08/13/2015 | 23635 | 1183-3 | Good History | -13.22 |
| | 08/13/2015 | 23635 | 1780-11 | Good History | -1.23 |
| | 08/13/2015 | 23635 | 10764-0 | Good History | -3.69 |
| | 08/14/2015 | 23642 | 9795-0 | Posted to Wrong Account | -3.69 |
| | 08/18/2015 | 23652 | 1828-0 | Good History | -1.14 |
| | 08/18/2015 | 23652 | 5840-5 | Good History | -1.23 |
| | 08/18/2015 | 23652 | 1183-26 | Good History | -1.23 |
| | 08/18/2015 | 23661 | 2120-0 | Good History | -3.69 |
| | 08/18/2015 | 23661 | 2590-0 | Good History | -3.69 |
| | 08/19/2015 | 23681 | 7780-0 | Posted to Wrong Account | -3.69 |
| | 08/19/2015 | 23670 | 12918-0 | Good History | -3.66 |
| | 08/19/2015 | 23680 | 7094-0 | Good History | -3.69 |
| | 08/21/2015 | 23696 | 12396-0 | Bill Not Rec'd/ Wrong Address | -4.14 |
| | 08/24/2015 | 23701 | 205-0 | Posting Error | -3.69 |
| | 08/24/2015 | 23705 | 10904-0 | Good History | -3.69 |
| | 08/26/2015 | 23719 | 9193-0 | Good History | -3.69 |
| | 08/26/2015 | 23727 | 2486-0 | Posting Error | -3.69 |
| Residential | | | | | |
| | 08/10/2015 | 3113 | 3697-0 | House lifted | -79.33 |
| | 08/25/2015 | 3124 | 8369-0 | Fire Damage | -92.70 |
| | 08/26/2015 | 3126 | 1433-0 | Fire Damage | -98.04 |
| | 08/28/2015 | 3128 | 3567-0 | Demolished | -82.00 |
| | 08/28/2015 | 3128 | 3663-0 | Demolished | -164.00 |
| | 08/28/2015 | 3128 | 5446-0 | Demolished | -82.00 |