

Regular Meeting - Agenda

Wednesday, July 18, 2018

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

General Public Discussion

Applications / Project Status

Engineer Report

Treasurer's Report

~ Resolution # 37 – 2018

Approve Bill List for Operating Account

~ Resolution # 38 – 2018

Approve Bill List for Developer Account

Administrative Report

~ June 2018 minutes

~ Resolution #39 – 2018

June 2018 Adjustments

Other Business (not listed on the Agenda)

Closed Session

Adjournment

July 18, 2018
Meeting Minutes

Vice-Chairman Charles Pfrommer read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

Roll Call:	Michael Duffy, Chairman	absent
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	present
	Anthony DiDonato, Alternate Commissioner	absent

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present. Mr. Duffy was excused from the meeting. Mr. DiDonato is expected to arrive late.

General Public Discussion

There was no public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mrs. Prendergast, all voted yes.

Mr. DiDonato arrived.

Project Status

A revised Preliminary and Final Application has been submitted for Oak Forest II and is currently under review.

A preconstruction meeting for Harbor Landing was held and they anticipate completion of half the buildings by early 2019.

Engineer – The written engineer’s report is attached and is a part of these minutes. Kline Construction is in the process of locating force mains in several areas of the Township.

As discussed in June, a letter was sent to the FAA regarding the construction of the new pump station. Mr. Pfrommer and Mr. DiDonato expressed their desire to visit the site within the next couple of weeks.

Treasurer

~ Resolution #37 – 2018

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the July bill list for the Operating Account. All voted yes.

~ Resolution #38 – 2018

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the July bill list for the Developer Account. All voted yes.

The Treasurer's report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mr. Schwemm motioned to approve the June minutes. This was seconded by Mr. DiDonato and all voted yes except Mrs. Prendergast who abstained.

~ Resolution #39 – 2018

Motion made by Mr. Schwemm, seconded by Mrs. Moschetto to approve the June 2018 account adjustments. All voted yes.

Block 1306, Lot 7, 2635 Ridge Avenue, was foreclosed on by the Township who previously held the lien for unpaid sewer charges. A motion was made by Mr. Schwemm, seconded by Mr. DiDonato to write off the charges on the account. All voted yes.

The DOT is preparing to move forward with the drainage work in the Black Horse Pike. The MUA previously provided two separate agreements with the Department of Transportation regarding possible sewer main repair or replacement work. The DOT has requested yet another revised agreement to be signed by the Chairman. Mr. DiDonato made a motion to authorize the signing of the document pending Mr. Ridgway reviews and deems the new agreement acceptable. This was seconded by Mr. Schwemm and all voted in favor.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mrs. Prendergast at 6:05 pm. All voted yes.

Theresa Prendergast, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: August 15, 2018

**Engineer's Report
Egg Harbor Township MUA
July 18, 2018**

Engineering Projects

1. Emergency Maintenance Contract

Kline Construction completed the replacement of a manhole casting at Poplar Avenue and Bargaintown Road last month.

We have recommended payment in the amount of \$1,400.00 from the Operating Account for the work completed.

2. ACUA Contract Administration

The maintenance logs from the ACUA have been normal over the past month. There are currently five stations operating with a single pump. One pump was removed from the English Mill station last month due to a motor failure. We received a repair quote of \$5,725.00 from Willier. Due to the cost we decided to purchase a replacement pump from KSB in the amount of \$6,610.00 which will include a prorated five year warranty.

The Windsor station lost a pump within the last month. The pump was sent to obtain a repair quote from Willier.

The Helen and Lakeside stations are both still operating with a single pump each due to both pumps failing at Helen. The new pumps and variable speed drives for the Helen station are expected to be delivered later this month. The borrowed pump from the Lakeside station will then be returned.

The Beaver station is also operating with a single pump, until the station rehabilitation is completed. A bypass unit is currently in place.

As noted last month, the impellers on the Pumpex pumps at the Crystal Lakes station are severely worn and are no longer available. We authorized the purchase of two (2) new 28 HP ABS pumps.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They also cleaned one of the wet wells in the Linwood system.

Caprioni assisted with minor bypass work at the Trailer Park station and removed stormwater from an air relief structure on West Jersey Avenue.

We have recommended a payment in the amount of \$9,280.50 from the Operating Account for the work completed in June.

4. Spills

There were no spill incidents within the last month.

5. Trailer Park Pump Station Replacement

The project has been delayed by approximately 30 days due to delays in the delivery of the new wet well structure. The new well is expected to be delivered and installed in early August. Once the wet well is installed the contractor can then proceed with the gravity main connections to tie-in the existing mains.

The new control system and pumps are expected to be delivered in mid-August.

6. Gravesmith Drive Sanitary Sewer Extension

The contractor has completed the installation of the gravity and all service laterals. All of the mains have passed air and mandrel testing. A video inspection of the mains will be complete this week.

We have recommended a payment in the amount of \$151,813.76 for the work completed to date.

7. 2018 Video Inspection & Main Cleaning

All work has been completed for this project. We did not receive their final billing request in time for this month's meeting. The final payment will be prepared for the August meeting.

8. Miami Pump Station Elimination

We are waiting to receive the final approval from CAFRA later this month. The TWA application will be forwarded to the NJDEP once it has been received. We expect to have the project ready for bidding within the next two months.

9. Beaver Pump Station Upgrades

The plans and specifications for the Beaver pump station will be completed this month and advertised for bid.

10. Greater Zion Park Casting Installation

The contractor, Kline Contractor, for the project began the installation of the cast iron castings this week. The project is anticipated to take approximately two months to complete.

11. Delilah Road Rail Repair

Waszen Brothers Sanitation completed the replacement of the guide rails and brackets at the Delilah station last week. The replacement included a bypass operation with additional work to remove the rails from the base elbows and cleaning the bottom of the well.

We have recommended a final payment in the amount of \$7,100.00 for the work completed.

12. Pleasant Heights Project

Our office is preparing the design plans for the extension of the sanitary system on Pleasant Heights Avenue.

Developer Projects

Extension Applications

1. Clayton - Oak Forest Mobile Homes

The developer is in the process of constructing the pump station that will service the development. The wet well and valve pit has been constructed and the control building is approximately half completed. We anticipate start up will occur sometime in August.

2. Harbor Landing

A preconstruction meeting was held with the developers of the Harbor Landing project within the last month. A portion of the on-site sanitary main has been installed. Construction of the off-site sanitary force main is anticipated to begin in August. The project also includes the extension of a short gravity main extension from the CountryAire pump station across Delilah Road. The project requires upgrades to the CountryAire station.

3. Oaktree Plaza

The developer is in the process of constructing the Out Parcel Building No. 1, located near the intersection of Fire Road and Old Egg Harbor Road.

4. Tower Avenue - Aldi

The contractor has complete the testing of the constructed sanitary mains. A video inspection is required prior to completion.

Connection Applications

1. James Rash and Phyllis Valentine

This application is for the connection of a single family dwelling located at 135 Alder Avenue. The dwelling will be provided service via an existing six-inch lateral connection. The property had previously received an exemption due to the distance of the house from the street.

Change of Use Applications

None

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 37 – 2018

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: July 18, 2018

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of July 18, 2018

07/13/18

Accrual Basis

Num	Name	Memo	Amount
Operating Account			
		Funds Transfer	-36,590.76
TEPS	State of NJ Health Benefits	Health & Rx - July 2018	-11,631.27
10309	Egg Harbor Township - Dental	Dental Benefits - July 2018	-514.95
10310	Egg Harbor Township	Municipal Appropriation FY2018	-250,000.00
10311	Ford, Scott & Associates, LLC	Invoice # 22918	-18,500.00
10312	Mainland Journal	Acct. # 108712DJ	-111.60
10313	Maple Direct Inc.	Invoice # 0087015-IN	-415.90
10314	Mossman's Business Machines	Invoice # 5175 & 5220	-311.23
10315	Press of Atlantic City, The	Acct. # 8000571	-236.42
10316	State of New Jersey - Dept of Labor	221-864-631 Tax Code: 13:001	-65.14
10317	W.B. Mason Co., Inc.	Customer No. C2165338	-128.31
10318	ACE Hardware	Customer #552303	-20.65
10319	Billows Electric Supply Co.	Cust.#285927-0199	-284.13
10320	Chapman Ford Sales, Inc.	Invoice # 513672	-284.40
10321	CW Sales Corporation	Acct. # EGGHAR	-10,300.00
10322	Egg Harbor Township - Fuel Usage	Fuel Usage: 12/01/17 - 04/30/18	-3,328.24
10323	Evoqua Water Technologies,LLC	Customer No. 1129250	-2,562.00
10324	Grainger	Acct. # 877163162	-197.94
10325	Huber Locksmiths, Inc.	Invoice # 155552 & 155253	-380.00
10326	One Call Concepts, Inc.	Account # 12-EGC	-502.50
10327	USABlueBook	Customer No. 605705	-46.07
10328	Waszen Brothers Sanitation, Inc.	Invoice # 26465	-7,100.00
10329	Whel-Tech Inc.	Invoice # 18215C001	-420.00
10330	Xylem Dewatering Solutions, Inc.	Customer No. 5217	-18,606.10
10331	AT & T	Acct. # 020 595 7994/5499	-59.49
10332	Atlantic City Electric	multiple accounts	-6,043.16
10333	New Jersey American Water Co.	multiple accounts	-397.92
10334	South Jersey Gas	Acct: 11341704119 & 11338452912	-37.24
10335	Verizon	Acct. #201 Z42 0142 999 78 Y	-143.40
10336	Verizon Wireless	Acct. # 200702280-00001	-147.55
10337	Caproni Family Septic	Account # 1448	-9,280.50
10338	Crown Pipeline Construction Co.	Contract No. 103 Pay Estimate No. 1	-151,813.76
10339	Kline Construction Co. Inc.	Account No. 1417	-3,701.18
10340	Michael Angerman Landscaping, Inc.	Invoice # 31180628/31280628	-2,667.50
10341	Polistina & Associates, LLC	June 2018	-53,483.75
10342	Ridgway Legal	June 2018	-11,040.00
Total Operating Account			-601,353.06
TOTAL			-601,353.06

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 38 – 2018

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: July 18, 2018

Theresa Prendergast, Secretary

11:00 AM

07/13/18

Accrual Basis

EHTMUA
Checks Written - Developer Account
As of July 18, 2018

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3306	English Creek LLC	Refund Escrow Balance, Project #14-23 Complete	-1,385.00
3307	Portnoy Builders LLC	Refund Escrow Balance, Project #13-08 Complete	-385.00
3308	Polistina and Associates	June 2018	-563.00
	Total Developer Account		<u>-2,333.00</u>
TOTAL			<u><u>-2,333.00</u></u>

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 39 – 2018

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- June 2018 Adjustments

Dated: July 18, 2018

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

June 2018

	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
Residential	06/14/2018	3816	3024-0	Fire Damage	-83.46