

**Regular Meeting - Agenda**

Wednesday, May 15 2019

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234  
(609) 926-2671

**Opening Statement Pursuant to the Open Public Meetings Act**

**Roll Call & Flag Salute**

**General Public Discussion**

**Applications / Project Status**

**Resolution Memorialization**

**Engineer Report**

~ Resolution # 32 – 2019 [Certification of Funds]  
Beaver & Whitewater Cleanout Repair

~ Resolution # 33 – 2019 [Certification of Funds]  
Pleasant Heights Extension

**Treasurer's Report**

~ Resolution # 34 – 2019  
Approve Bill List for Operating Account

~ Resolution # 35 – 2019  
Approve Bill List for Developer Account

**Administrative Report**

~ April 2019 minutes

~ Resolution # 36 – 2019  
April 2019 Adjustments

**Other Business (not listed on the Agenda)**

**Closed Session (If Necessary)**

**Adjournment**

*Formal action may or may not be taken.*

**Engineer's Report**  
**Egg Harbor Township MUA**  
**May 15, 2019**

**Engineering Projects**

**1. Emergency Maintenance Contract**

No work was completed by Kline over the past month. We authorized Kline to purchase several types of repair clamps and fittings for various sizes for the EHTMUA to have in stock in case of an emergency force main repair.

We have recommended a payment in the amount of \$4,773.53 to Kline from the Operating Account for the repair clamps and fittings.

**2. ACUA Contract Administration**

The ACUA maintenance reports for the past month have been normal. There are two stations operating with a single pump. The replacement pump for the Seapines station is expected to be delivered within the next week. Pump no. 1 was removed from the Lyons Court station and sent to Willier to obtain a repair quote due to a motor issue.

We are waiting for delivery of the replacement impellers for the High School station and for the Linwood Poplar station.

**3. Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally schedule basket and wet well cleanings over the past month. They cleaned four wet wells in the Linwood system.

We have recommended a payment in the amount of \$12,743.12 from the Operating Account for the work completed in April.

**4. Spills**

There were no spill incidents within the last month.

5. **Trailer Park Pump Station Replacement**

Kline Construction has been provided a punchlist of minor issues that need to be completed.

No payments are due at this time.

6. **Miami Pump Station Elimination**

The bid package will be available within the next week.

7. **Cardiff and West Atlantic City Cleaning & Video Inspection**

American Pipe Cleaning, LLC has completed the work covered by this project.

We have recommended a payment in the amount of \$16,622.80 for the work completed.

8. **Granada Avenue Manhole Replacement**

The contractor has completed the replacement of the manhole on Granda Avenue.

We have recommended a payment in the amount of \$13,200.00 for the work completed.

9. **Pleasant Heights Sanitary Sewer Extension**

The Authority received bids for the construction of the proposed sanitary sewer main this week.

A report of bids will be provided at the meeting.

10. **Tremont South Sanitary Sewer Extension**

Our office submitted an application to the Pinelands Commission to obtain funding through the Infrastructure Trust Fund. We anticipate receiving a response in early July on whether the project was selected to receive funding.

11. **Beaver & Whitewater Cleanout and Lateral Repair**

The Authority received bids for the repair and installation of cleanout castings located within the Beaver and Whitewater basins.

A report of bids will be provided at the meeting.

12. **Exemption Request**

The Authority received an exemption request from the owner of 10 North Mount Airy Avenue to connect into the lateral provided with the North Mount Airy Avenue Sanitary Extension. Our recommendation will be provided at the meeting.

## Developer Projects

### Extension Applications

#### 1. Harbor Landing (Olde Masters)

The contractor has begun the dewatering necessary to install the on-site pump station. The installation of the force main along Delilah Road is anticipated to begin in a few weeks.

#### 2. Old Turnpike Soil Remediation

South Jersey Gas is responsible for the soil remediation of a section of Old Turnpike through Franklin Boulevard in the City of Pleasantville. The work will involve their contractor removing a portion of the existing 36-inch sanitary sewer interceptor operated by the Authority, and replacing it with same sized pipe. The work is expected to take approximately 3-4 weeks. A primary and secondary bypass system will be provided to maintain flow through the area while the work is undertaken.

#### 3. Oak Forest

The developer began construction of the sanitary sewer extension along Pennsylvania Avenue, which was part of their amended application last year.

### Connection Applications

None

### Change of Use Applications

None

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Vince Polistina  
Authority Engineer

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	May 15, 2019
<b>Resolution #</b>	32 – 2019
<b>Contract #</b>	108 [Beaver & Whitewater Cleanout Repair]
<b>Vendor</b>	Perna Finnigan, Inc
<b>Amount</b>	\$ 157,716.10
<b>Reason</b>	Repair & upgrade cleanouts
<b>Time Period</b>	2019
<b>Budget Line Item</b>	Capital Outlay – Rehabilitation

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Henry C. Schwemm, Treasurer

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Charles Pfrommer, Acting Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	May 15, 2019
<b>Resolution #</b>	33 – 2019
<b>Contract #</b>	110 [Pleasant Heights Avenue Extension]
<b>Vendor</b>	Seashore Associated Mechanical
<b>Amount</b>	\$ 269,684.26
<b>Reason</b>	Extension of sanitary sewer to service residents on and near Pleasant Heights Avenue
<b>Time Period</b>	2019
<b>Budget Line Item</b>	Capital Outlay – Sewer Line Extension

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Henry C. Schwemm, Treasurer

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Charles Pfrommer, Acting Secretary

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 34 – 2019**

**Resolution authorizing payment of all bills out of the Operating Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: May 15, 2019

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Charles Pfrommer, Acting Secretary

**Egg Harbor Township Municipal Utilities Authority**  
**Checks Written - Operating Account**  
**As of May 15, 2019**

Num	Name	Memo	Amount
<b>Operating Account</b>			
		June Payroll	-34,621.61
TEPS	State of NJ Health Benefits	Health & Rx - May 2019	-10,817.90
10626	Egg Harbor Township - Dental	Dental - May 2019	-514.95
10627	Barber Consulting Services LLC	Invoice # 1496	-125.00
10628	Dell Inc.	Invoice # 10314531087	-4,723.29
10629	Egg Harbor Township - Office Rent	May, June, July 2019	-12,500.00
10630	MGL Forms-Systems, LLC	Acct. # E069	-1,304.50
10631	Mossman's Business Machines	Invoice # 7316	-21.30
10632	Press of Atlantic City, The	Acct. # 8000571	-221.76
10633	Staples Business Advantage	Customer: PHL 1057418	-58.79
10634	US Postal Service- stamps & envel...	Account # E87177845	-3,261.95
10635	W.B. Mason Co., Inc.	Customer No. C2165338	-218.42
10636	ACE Hardware	Customer #552303	-228.15
10637	American Pipe Cleaning, LLC	Cardiff & Wet Atlantic City Cleaning	-16,622.80
10638	Atlantic County Utilities Authority	Account No. 143/144	-15,737.49
10639	Egg Harbor Township - Fuel Usage	Fuel Usage - 01/01 thru 03/29/19	-2,321.17
10640	GenServe, Inc.	Customer No. 30-EGGHAR5	-2,625.00
10641	One Call Concepts, Inc.	Account # 12-EGC	-864.34
10642	Seashore Associated Mechanical	Invoice # 3969	-13,200.00
10643	USABlueBook	Customer No. 605705	-2,137.24
10644	Weinstein Supply	Invoice # S023286494.001	-156.99
10645	AT & T	Acct. # 020 595 7994/5499	-48.56
10646	Atlantic City Electric	multiple accounts	-13,756.66
10647	New Jersey American Water Co.	multiple accounts	-423.26
10648	South Jersey Gas	multiple accounts	-38.19
10649	Verizon	Acct. #550-790-961-0001-97	-72.59
10650	Verizon Wireless	Acct. # 200702280-00001	-208.74
10651	Atlantic County Utilities Authority	Account No. 143/144	-596,644.00
10652	Atlantic County Utilities Authority	Account No. 143/144	-79,786.00
10653	Caprioni Family Septic	Account # 1448	-12,743.12
10654	Kline Construction Co. Inc.	Account No. 1417	-5,339.55
10655	Michael Angerman Landscaping, Inc.	Invoice # 31190326	-2,398.61
10656	Polistina & Associates, LLC	April 2019	-49,376.28
10657	Ridgway Legal	April 2019	-6,511.75
Total Operating Account			-889,629.96
<b>TOTAL</b>			<b>-889,629.96</b>



EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 35 – 2019

Resolution authorizing payment of all bills out of the Developer Account

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: May 15, 2019

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Charles Pfrommer, Acting Secretary

2:57 PM

05/15/19

Accrual Basis

**EHTMUA**  
**Checks Written - Developer Account**  
**As of May 15, 2019**

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Developer Account</b>			
3363	Polistina and Associates	April 2019	-4,914.00
	Total Developer Account		-4,914.00
<b>TOTAL</b>			<b>-4,914.00</b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 36 – 2019**

**Resolution authorizing adjustments to Customer Accounts**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- April 2019 Adjustments

Dated: May 15, 2019

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Charles Pfrommer, Acting Secretary

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

April 2019

	<u>Date</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
<b>Delinquent Charges</b>				
	04/01/2019	11312-0	Paid Tax Collector	-2.49
	04/01/2019	3657-0	Paid Tax Collector	-2.49
	04/01/2019	5154-0	Paid Tax Collector	-2.48
	04/01/2019	5934-0	Paid Tax Collector	-2.49
	04/04/2019	3463-0	Federal Shutdown	-7.63
	04/11/2019	1182-0	Paid Prior to Penalty	-20.22
	04/11/2019	1305-0	Paid Prior to Penalty	-5.82
	04/23/2019	9859-0	Deed/New Owner	-2.61
	04/23/2019	6653-0	Billing Adjustment	-1.00
	04/24/2019	1011-0	Military	-2.61
<b>User Charges</b>				
<b>Commercial Minimum</b>				
	04/01/2019	3590-0	Inactive Account	-83.00
	04/01/2019	7134-0	Non Profit - Twp Owned	-83.00
	04/01/2019	7429-0	Non Profit - Twp Owned	-83.00
	04/01/2019	9179-0	Non Profit - Twp Owned	-83.00
	04/01/2019	9207-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10390-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10748-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10817-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10818-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10819-0	Non Profit - Twp Owned	-83.00
	04/01/2019	10820-0	Non Profit - Twp Owned	-83.00
	04/01/2019	11425-0	Non Profit - Twp Owned	-83.00
	04/01/2019	12793-0	Non Profit - Twp Owned	-83.00
	04/23/2019	6653-0	Demolished	-66.58

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
Closed Session**

**RESOLUTION # 37 – 2019**

**Resolution to convene into Closed Executive Session to discuss matters which may involve litigation and/or personnel**

**WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Authority wishes to discuss matters involving Personnel and/or Litigation as follows:

Litigation

**WHEREAS**, minutes will be kept and once the matter(s) involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** by the Egg Harbor Township Municipal Utilities Authority that the public be excluded from this Closed Executive Session of the Authority meeting.

Dated: May 15, 2019

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Charles Pfrommer  
Acting Secretary