

Regular Meeting - Agenda

Wednesday, April 17, 2019

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA

3515 Bargaintown Road

Egg Harbor Township, NJ 08234

(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

General Public Discussion

Applications / Project Status

~ Resolution #26 – 2019

Pinelands Infrastructure Trust Fund Application

Resolution Memorialization

Engineer Report

~ Resolution #27 – 2019 [Certification of Funds]

Change Order – Beaver Pump Station

Treasurer's Report

~ Resolution # 28 – 2019

Approve Bill List for Operating Account

~ Resolution # 29 – 2019

Approve Bill List for Developer Account

Administrative Report

~ Revised February 2019 minutes

~ March 2019 minutes

~ Resolution # 30 – 2019

March 2019 Adjustments

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

Adjournment

Formal action may or may not be taken.

Engineer's Report
Egg Harbor Township MUA
April 17, 2019

Engineering Projects

1. Emergency Maintenance Contract

Kline Construction completed several tasks within the last month. They helped to locate and repair an existing lateral connection at 6859 Washington Avenue. Kline also assisted with providing materials with a repair to the service connection for Kiddie Korner. Kline was unable to mobilize in sufficient time to make the repair so we utilized one of the contractors on the approved list, Perna Finnigan, Inc.

Kline Construction provided assistance with a damaged cleanout at 129 Wedgewood Avenue. Due to a failed attempt by the homeowner's plumber to repair the broken line from the house, thus creating a dangerous situation along the edge of the roadway, Kline was utilized to make a repair to the cleanout and protect the MUA lateral. The work was completed over two days due to the depth of the repair and conflicts with the neighborhood stormwater system.

We have recommended a payment in the amount of \$28,807.39 to Kline from the Operating Account for the work completed within the last month.

We have recommended a payment in the amount of \$3,932.89 to Perna Finnigan, Inc. from the Operating Account for the work completed at 3156 Fire Road, aka Kiddie Korner.

2. ACUA Contract Administration

The ACUA maintenance reports resumed earlier this month. The logs have been normal for the past two weeks. The Seapines station is the only station operating with a single pump. The replacement pumps is expected to be delivered within 3-4 weeks.

The replacement impellers were installed on the pumps at the Reserves station. The ACUA is still waiting for the replacement impellers for the High School station.

The ACUA is still investigating the cause for the long run times at the Fountain Lakes station. We ordered a replacement impeller for one of the pumps at the Linwood - Poplar station. The cost is approximately \$3,560.00.

3. **Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally schedule basket and wet well cleanings over the past month. They cleaned four wet wells in the Linwood system. Caprioni also assisted with cleaning blockages at 129 Wedgewood Avenue and 6855 Washington Avenue.

Additionally we had Caprioni provide CCTV service to inspect the lateral at 256 Mallard Lane.

We have recommended a payment in the amount of \$13,120.12 from the Operating Account for the work completed in March.

4. **Spills**

There were no spill incidents within the last month.

5. **Trailer Park Pump Station Replacement**

Kline Construction has been provided a punchlist of minor issues that need to be completed.

We have recommended a payment in the amount of \$28,211.75 for the work completed to date.

6. **Beaver Pump Station Upgrades**

TKT has addressed the punchlist issues and finalized the project. The maintenance bond for the project has been received. We have processed a Change Order in the amount of \$1,917.72 for some additional concrete work.

We have recommended the final payment in the amount of \$9,777.72 for the work completed.

7. **2019 Video Inspection & Main Cleaning**

American Pipe Cleaning, LLC have completed the cleaning and video inspection of approximately 90% of the sanitary mains located within the project area. We expect the remaining work will be completed within the next two weeks.

We have recommended a payment in the amount of \$53,119.53 for the work completed to date.

8. **Miami Pump Station Elimination**

Our office is finalizing the bid package for public bid by the end of the month.

9. **Cardiff and West Atlantic City Cleaning & Video Inspection**

American Pipe Cleaning, LLC has completed the majority of the work covered by this project.

No payment requests have yet been submitted.

10. **Granada Avenue Manhole Replacement**

We have submitted the road opening permit application to the Township to replace the manhole. The work is expected within the next few weeks.

11. **Pleasant Heights Sanitary Sewer Extension**

We have received approval from the ACUA and delivered the Treatment Works package to the NJDEP last week. The funding for the project is through the Community Development Block Grant administered by the Atlantic County Improvement Authority. Due to the funding requirements we anticipate having the project out for public bid in early May.

12. **Tremont South Sanitary Sewer Extension**

Our office will be submitting an application to the Pinelands Commission to obtain funding through the Infrastructure Trust Fund. The project encompasses extending sanitary sewer along Oakland Avenue in the westerly direction from LaCosta Lakes towards Tremont Avenue. Sewer will then extend south of Oakland Avenue down Fernwood Avenue, and in the north and south direction along Tremont Avenue.

Developer Projects

Extension Applications

1. **Harbor Landing (Olde Masters)**

The developer will be starting construction of the on-site pump station and off-site force main infrastructure in the near future. A meeting is planned at the site Wednesday morning to discuss the exact timeframe and coordinate connection into the EHTMUA system.

Connection Applications

1. **Royal Farms - English Creek Properties, LLC**

The submitted application is for the construction of a 5,376 square foot Royal Farms convenience store and gasoline filling station in the location of the existing Flatstone Grill. The project will also involve the reconfiguration of several adjacent properties.

Change of Use Applications

1. **Garden State Fuels, Inc.**

The applicant has applied to convert a portion of the existing convenience store into a deli. Approximately 1,247 square feet of the building interior will be reutilized.

2. **Hampton Inn Conversion**

The application is for the conversion of the former Hampton Inn located behind the Shore Diner from a hotel into an affordable assisted living facility. The proposed assisted living facility will contain 166 beds along with adult medical day care and professional offices.

3. **Blackman & Co.**

The submitted application is for the conversion of the former TGI Friday's restaurant located in the Harbor Square Shopping Center (fka the Shore Mall). The former restaurant will now be utilized as retail space.

Vince Polistina
Authority Engineer

Egg Harbor Township Municipal Utilities Authority

Resolution #26 – 2019

RE: *Authorizing the Participation in the Pinelands Infrastructure Trust Fund Program*

WHEREAS, the Egg Harbor Township Municipal Utilities Authority (“EHTMUA”) has opted to participate in the Pinelands Infrastructure Trust Fund (PITF) Program for FY 2020; and

WHEREAS, as a participant, the “EHTMUA” intends to provide a local match of 10% of the total project award; and

WHEREAS, the “EHTMUA” authorizes the submission of the application to the Pinelands Infrastructure Trust Program for FY 2020; and

WHEREAS, the “EHTMUA” assigns Vincent J. Polistina, PE, PP, CME, Authority Engineer as the point of contact.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Egg Harbor Township Municipal Utilities Authority held on the 17th day of April, 2019 at the Municipal Building, Egg Harbor Township, New Jersey, at 5:30 PM.

Theresa Prendergast, Secretary

**Egg Harbor Township
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY
OF FUNDS
FOR
CHANGE ORDER**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

| | |
|-------------------------|---|
| Date | April 17, 2019 |
| Resolution # | 27 - 2019 |
| Vendor | TKT Construction, Inc |
| Contract | #107 Beaver Pump Station Rehabilitation |
| Amount | Change Order #1 [\$1,917.72] |
| Reason | Additional concrete work |
| Time Period | 2019 |
| Budget Line Item | Capital Rehabilitation |

Henry C. Schwemm, Treasurer

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 28 – 2019

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 17, 2019

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of April 17, 2019

04/17/19

Accrual Basis

| Num | Name | Memo | Amount |
|--------------------------|----------------------------------|--|--------------------|
| Operating Account | | | |
| | | May Payroll | -36,042.59 |
| TEPS | State of NJ Health Benefits | Health & Rx - April 2019 | -10,331.75 |
| 10597 | Egg Harbor Township - Dental | Dental - April 2019 | -514.95 |
| 10598 | American Water Capital Corp | Customer No. 305657 | -300.64 |
| 10599 | Mainland Journal | Acct. # 248466 | -37.82 |
| 10600 | NJUA Joint Insurance Fund | Invoice #NJUA230-2019SA | -11,382.00 |
| 10601 | Press of Atlantic City, The | Acct. # 8000571 | -51.24 |
| 10602 | W.B. Mason Co., Inc. | Customer No. C2165338 | -101.39 |
| 10603 | City of Pleasantville | Invoice # 18-0012 & 19-00025 | -1,343.75 |
| 10604 | City of Somers Point | 2018 Line Rental | -12,900.00 |
| 10605 | Grainger | Acct. # 877163162 | -881.12 |
| 10606 | NAPA Auto Parts | Customer # 4162 | -469.40 |
| 10607 | One Call Concepts, Inc. | Account # 12-EGC | -828.76 |
| 10608 | Perna Finnigan, Inc. | Invoice # 0108E001-1 | -3,932.89 |
| 10609 | USABlueBook | Customer No. 605705 | -1,309.16 |
| 10610 | Weinstein Supply | Invoice # S023076662.001 | -138.73 |
| 10611 | Xylem Dewatering Solutions, Inc. | Invoice # 400897362 | -490.00 |
| 10612 | AT & T | Acct. # 020 595 7994/5499 | -48.74 |
| 10613 | Atlantic City Electric | multiple accounts | -18,370.34 |
| 10614 | New Jersey American Water Co. | multiple accounts | -947.91 |
| 10615 | South Jersey Gas | multiple accounts | -97.12 |
| 10616 | Verizon | Acct. #550-790-961-0001-97 | -47.14 |
| 10617 | Verizon Wireless | Acct. # 200702280-00001 | -208.74 |
| 10618 | American Pipe Cleaning, LLC | Contract No. 109 Pay Estimate No. 1 | -53,119.53 |
| 10619 | Caproni Family Septic | Account # 1448 | -13,120.12 |
| 10620 | Kline Construction Co. Inc. | Account No. 1417 | -28,807.39 |
| 10621 | Kline Construction Co. Inc. | Account No. 1417 | -28,211.75 |
| 10622 | TKT Construction Company, Inc. | Contract No. 107 Beaver PS Rehab Pay Est No... | -9,777.72 |
| 10623 | Polistina & Associates, LLC | March 2019 | -51,634.25 |
| 10624 | Ridgway Legal | April 2019 | -10,925.00 |
| | Total Operating Account | | -296,371.94 |
| TOTAL | | | -296,371.94 |

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 29 – 2019

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 17, 2019

Theresa Prendergast, Secretary

10:10 AM

04/17/19

Accrual Basis

EHTMUA
Checks Written - Developer Account
As of April 17, 2019

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|--------------------------|--------------------------|---|------------------|
| Developer Account | | | |
| 3360 | Cave Group LLC | Refund Escrow Balance Project No. 05-52 | -4,515.50 |
| 3361 | Polistina and Associates | March 2019 | -2,254.00 |
| | Total Developer Account | | -6,769.50 |
| TOTAL | | | -6,769.50 |

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 30 – 2019

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- March 2019 Adjustments

Dated: April 17, 2019

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

March 2019

| | <u>Date</u> | <u>Account</u> | <u>Reason</u> | <u>Amount</u> |
|---------------------------|-------------|----------------|------------------|---------------|
| Delinquent Charges | | | | |
| | 03/04/2019 | 4469-0 | Medical Hardship | -4.98 |
| | 03/07/2019 | 5712-0 | Wrong Address | -7.47 |
| | 03/07/2019 | 5018-0 | Delayed Deed | -7.47 |
| | 03/15/2019 | 9318-0 | Good History | -7.47 |
| | 03/15/2019 | 9375-0 | Good History | -7.47 |
| | 03/26/2019 | 12002-0 | Military | -7.47 |
| | 03/28/2019 | 418-0 | Deceased | -7.47 |
| User Charges | | | | |
| Commercial Minimum | | | | |
| | 03/20/2019 | 3590-0 | Inactive Account | -83.00 |

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
Closed Session**

RESOLUTION # 31 – 2019

Resolution to convene into Closed Executive Session to discuss matters which may involve litigation and/or personnel

WHEREAS, the Open Public Meetings Act, PL 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Authority wishes to discuss matters involving Personnel and/or Litigation as follows:

Litigation

WHEREAS, minutes will be kept and once the matter(s) involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

NOW, THEREFORE, BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that the public be excluded from this Closed Executive Session of the Authority meeting.

Dated: April 17, 2019

Theresa Prendergast
Secretary